



How to be an Excellent Presenter

Aims

This course is designed for individuals who want to develop their style, confidence, expertise and professionalism when delivering presentations.

Objectives

By the end of this course you will be able to:

- Create the right atmosphere, image and understand your audience
- Develop confidence and individual style
- Get your message across in a professional manner
- Know how to make a powerful impression
- Deal with difficult people and situations

Who Should Attend

This course is ideal for individuals who already know how to put a presentation together and are looking to develop their confidence and style when speaking and presenting to others.

Course Content

- Developing your confidence
- Know your style
- Reading your audience for maximum effect and control
- Creating the right image
- Powerful voice projection
- Your body language
- How to make a powerful lasting impression
- 10 most common mistakes when presenting and how to avoid them
- Getting your message across
- Powerful words – the most persuasive words used in the English language
- Effective ways to make your audience remember
- How did you do? Time to video and deliver feedback.
- Group attention span- peaks and troughs
- Dealing with questions and difficult delegates and situations
- How to perk up your material
- 15 top tips for successful presentations

Duration

2 Days